Minutes of a Joint Meeting of the Local Governing Body of Mottingham Primary School, Interim Representative Body of Scotts Park Primary School and the Local Governing Body of The Ravensbourne School held at The Ravensbourne School on Monday 4 July 2016 at 6.00 p.m.

NON-CONFIDENTIAL

PRESENT

Ms M Drake (Executive Primary Head, E21C)
Mr P Murphy (CEO, E21C)
Mr N Vincent (Chair, E21C) in the Chair

Mottingham School
Anna Hindocha
Ms S Kennedy
Ms K Moorey (Interim Head of School)
Ms L McGlynn

Scotts Park School
Mr H Eperon (Head of School)
Mr A Orban
Mr M Ovenell
Ms N Prigg
Ms S Muzzelle

The Ravensbourne School
Mr C Darlington
Mrs T Futcher-Smith
Mr A Lange
Ms D Langford
Mr R McIntosh
Mr S Muzio

1. **APOLOGIES**

   Apologies received from Tim Stevens, Margaret Jackson, Paul Murphy, Chris Alexiou, Pete Hadley, Will Harmer, Michael Hunwick and Jill Lewis.

2. **DECLARATION OF INTERESTS**

   There were no declarations at the meeting

3. **CHAIR’S REPORT**

   Mr Vincent thanked everyone for coming to the meeting and apologised for the changing dates for this meeting. This was the last meeting of governors/members for the
school year and it was thought helpful to bring together the three schools which were part of E21C, to be joined in 2017 by the Eden Park Free Secondary School in Beckenham.

Mr Vincent reported that the Trust Company decided after considering its review of governance to set up separate local governing bodies (LGB) for Mottingham Primary School and Scotts Park Primary School from 1 September 2016. The Ravensbourne School LGB was formed on 1 September 2015. This would not preclude joint meetings in the future.

The details were being finalised but the functions of LGBs would be set out in a governance statement.

Elections for chairs/vice chairs would be held at the first meeting in the Autumn Term. The Chairs of the LGB would link to the Trust through the the Chair of the Board of Directors

Mr Vincent said he would like to thank everyone on behalf of the Trust for their contribution and forbearance during the transition process.

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The meeting then considered the three headteacher/head of school reports. These were separately minuted and would be reported to the respective meetings in the Autumn Term.

4. MINUTES

The minutes of the joint of Mottingham and Scotts Park meeting held on 9 May 2016.

Discussion.

RESOLVED: that, the minutes of the 9 May 2016 be signed as a true record subject.

5. SCOTTS PARK: HEAD OF SCHOOL REPORT

Harvey Eperon, Head of School, presented his report to the meeting and drew attention the following matters:

- KS2 SATS were due out on 5 July 2016 and would be reported to the first meeting in the Autumn Term.
- EYFS outcome: of the 87 pupils entered for the EYFS profile, 81% (70 pupils) achieved a Good Level of Development.
- Phonics screening outcome: 86 Year 1 pupils entered and 87% (75 pupils) passed. 50% of Year2 pupils who retook the test passed. The nine pupils who were not successful have significant learning and other difficulties.
- KS1 moderation visit. Scotts Park was one of the schools selected for KS1 moderation by Bromley. This external moderation identified a number of learning points which have been included in a follow up action plan.
- NOR: 523
- Attendance: overall 96.43% - attendance was fairly consistent across all classes except for Reception where a small number of pupils have low attendance bringing down the average.
- Reception admissions 2016: 60 pupils
• Safeguarding: 66 registered as CIN (children in need) and 1 CP (child protection). New Family Liaison Coordinator appointed to replace the previous post holder who has retired.
• Staffing; five teachers leaving with four more on maternity leave. Replacements for all vacancies (five experienced and three NQTs) with the exception of one teacher and one LTA.
• Mock OfSTED Visit: final report has been received and circulated to members. The experience was invaluable and the issues identified were known to management. Scotts Park was improving and there were still issues to address but the conclusion was that the school could come out Good during a real Ofsted inspection.
• Staff INSET programme.

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6. DATE OF NEXT MEETING

To be arranged.

There was no other business conducted at the meeting.