

Required for 2019

The Ravensbourne School is recruiting a **FINANCE ASSISTANT**

To work in the finance office dealing with the finance for the trust and supporting the Finance Manager.

36 hours a week, 42 weeks a year

NJC Scale 2-3 point 11- 17 (Actual Salary £16,570.52 – 17,713.42)

We are looking for a self-motivated Finance Assistant who has had previous experience working within a School or similar role. They will ideally have knowledge of Sage.

To apply for this position:
Please download an application form
from the school website, or email swhitten@e21c.co.uk

Education for the 21st Century is committed to safeguarding and promoting the welfare of young people. The successful applicant will be subject to a check against List 99 and an enhanced Disclosure and Barring Service.